

# Report Requirements

## Transfers of Jurisdiction

### Project Overview

Description of Transfer of Jurisdiction	Describe the proposed transfer of jurisdiction, including which agencies the transfer involves, a description of the land's location current and future use, and any conditions applicable to the transfer such as length of time or purpose.
Coordination with Federal, State, and Local Jurisdictions	Provide the status of coordination with affected federal agencies and state and local governments.

### Detailed Information and Drawings

Plat and Legal Description	Provide a plat and legal description of the land proposed for transfer.
Context Map	Provide a map that shows the location of the land in a larger context.

### Environmental and Historical Considerations (may be cross-referenced with any NEPA/NHPA documentation if available)

Historic Preservation	Identify the Area of Potential Effect (APE), historic resources within the APE, and any potential impacts. If known resources are present, describe the project's approach to addressing the resource (e.g., avoidance, rehabilitation, preservation, restoration, or demolition).
Natural Resources	Describe natural resources on or near the project area, and the project's anticipated effect on these natural resources. If there are impacts, describe how the project design mitigates the impacts.

### Equity Considerations\*

Equity Goals	Describe how the transfer helps to implement the applicant agency's equity goals.
Data Analysis	<p>Identify if the land is located in or directly adjacent to an underserved community. If yes, include a brief profile of demographic information and indicators of any socioeconomic and/or environmental burdens and disparities present in the community.</p> <p>If known, describe any previous impacts on underserved communities caused by the development of the federal installation where the land is located and how they have been addressed previously (if at all) and/or in the current submission.</p>
Community Engagement	<p>In addition to general outreach and coordination, describe how the agency has engaged with underserved communities who have historically been excluded from planning processes. Include the methods, timeframe, and frequency of the outreach and describe how outreach efforts were proactive in terms of meeting community needs and circumstances. Include evidence of outreach efforts such as meeting minutes, as applicable. Indicate how the agency has also coordinated with local jurisdictions to understand local equity issues and concerns.</p> <p>Describe any negative outcomes identified by underserved communities that could result from the proposed transfer. Describe how these issues will be addressed and any plans for ongoing engagement.</p>
Physical Access	Describe if the transfer would allow universal and equitable physical access for visitors and employees to onsite public amenities, and to services in the surrounding community. Describe any physical barriers that the transfer would create between an underserved community and access to existing community amenities, services, and connections, and how those barriers would be mitigated.
Economic Development	Describe the economic benefits and opportunities that the transfer would provide in underserved communities such as increasing investment, enhancing community-serving establishments, connecting residents with construction jobs, and providing long-term employment opportunities. Describe potential negative economic impacts and how these will be addressed.
Cultural Affirmation and Diversity	Indicate any potential effects on the cultural resources of underserved communities and how those will be addressed. (This may be cross-referenced with NHPA documentation.)

Sustainability, Resilience, and Health	Describe any potential natural resource impacts to underserved communities. Identify if the transfer would affect health and environmental outcomes for surrounding underserved communities. (This may be cross-referenced with NEPA documentation.)
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*\*Equity considerations apply if the transfer includes site selection or is a part of a master plan or complex development project in or directly adjacent to an underserved community. The equity submission requirements do not apply to transfers where there is no substantive change to the use and design of the facility because of limited potential impacts.*