

Report Requirements

Transportation Management Plan

General Information

Transportation Management Plans (TMPs) are required for projects that will increase employment on a work site to more than 500 employees and are strongly encouraged for sites that will have more than 100 employees. The format and content of each TMP will vary on a case-by-case basis, according to the transportation management requirements of local jurisdictions and specific details of the project site.

Transportation Management Plans (TMPs) should incorporate the following:

- ✓ Stated goals for trip reduction, mode split, and vehicle occupancy.
- ✓ Firm commitments to strategies, and a timetable to minimize vehicle work trips and discourage single-occupant travel during peak and off-peak hours.
- ✓ Description of measures to monitor achievement goals and to adjust trip reduction strategies, as needed.
- ✓ Description of existing and projected peak hour traffic by mode and a summary of existing and proposed parking by type of assignment (official cars, vanpools, carpools, single occupant vehicles, handicapped persons, visitors, etc.).
- ✓ Evaluation of projected transportation impacts and description of proposed mitigation measures.
- ✓ Summary of the relationship of the TMP provisions to transportation management requirements of local, state and regional agencies, including provisions for working cooperatively with affected agencies to address those requirements.

Resources

[TMP Handbook](#)[Transportation Element](#)