

# Report Requirements

## Foreign Missions Projects

### Concept Review

#### Project Overview

Description of Project Area	Describe the project area (including surrounding areas) and existing site conditions, including sensitive environmental resources onsite (e.g., natural habitat areas, wetlands, trees, etc.).
Description of the Proposed Development and Development Alternatives	Describe what is proposed for the project site including the total area of the site to be developed (if applicable) and allocation of land to proposed uses. Describe what other alternatives have or are being considered for the project.
Master Plan Alignment	If the project is part of the Foreign Mission Center, describe any discrepancies between the master plan and what is currently proposed, with an explanation. If the project is part of the International Chancery Center, describe any discrepancies between the development controls and what is currently proposed.
Schedule	A schedule for project construction and occupancy (if applicable).

#### Outreach and Coordination

Public Engagement	Describe the project's public outreach component and whether any community or local coordination has been initiated. This should include a summary of community views, if available.
Coordination with DC Government Agencies	Provide the status of coordination with any affected DC Government agencies.

#### Project Information and Drawings

Site Plan	<p>Provide schematic site plans to depict the relationships of proposed improvements and existing site features. Site plans should include the following information:</p> <ul style="list-style-type: none"> <li>✓ Site boundaries, including dimensions; and</li> <li>✓ Existing and proposed topography of the site (preferably at 1–2-foot contour intervals).</li> <li>✓ Existing man-made features to remain and all proposed buildings, structures, and related improvements on and immediately adjacent to the site, including, but not limited to access ways, driveways.</li> </ul>
Photographs	Provide photographs and aerial imagery of proposed project site and impacted project areas.

#### Environmental and Historical Considerations

Historic Preservation	Identify whether any historic resources are located within the project area or could be affected by the project. If known resources are present, describe the project's approach to addressing the resource (e.g., avoidance, rehabilitation, preservation, restoration, or demolition).
Natural Resources	Describe the project's anticipated effect on natural resources that could be present in the project area such as wetlands and waters, endangered and threatened species, unique or critical habitat, trees, migratory birds, etc.
Flooding	<p>Describe any existing and future flood risks and identify floodplains.</p> <p><u>If available:</u></p> <ul style="list-style-type: none"> <li>✓ Describe if the project is a critical action and how the proposed action will generally (in terms of flooding) affect, or be affected by, neighboring properties. Describe how the proposed design will minimize flood risk to the proposed action and the operations it supports. Describe how the proposed design will minimize impacts to the floodplain.</li> </ul> <p><u>If the project involves site selection:</u></p> <ul style="list-style-type: none"> <li>✓ Describe the site selection process and the role that floodplain risk management played in decision-making. If sites outside the floodplain were not considered, or a site outside the floodplain was considered and rejected, please explain why.</li> </ul> <p><u>If the project involves investment in existing facilities:</u></p> <ul style="list-style-type: none"> <li>✓ Describe if the applicant considered relocation of existing functions. Does the proposed design make the existing facility and its operations more resilient to flood impacts? If so, describe how.</li> </ul>
Stormwater Management	Include a description of existing characteristics of the site and unique features or conditions that would affect stormwater management. Describe the conceptual approach to managing stormwater on the project site. Identify which federal, state, and local regulations and guidance will be applied to the project and which jurisdiction will approve the stormwater management plan and erosion and sediment control plan.