



Information Presentation

Commission Meeting: March 5, 2020

PROJECT**Transportation Management Plan Monitoring**

Federal Transportation Element of the Comprehensive Plan
Washington, DC

SUBMITTED BY

National Capital Planning Commission

NCPC FILE NUMBER

CP01A

NCPC MAP FILE NUMBER

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REVIEW AUTHORITY

Approval
per 40 U.S.C. § 8721

PRESENTER

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On September 9, 2019, the Commission released the draft Transportation Element for a 60-day public comment period. During that time, NCPC received comments from individuals, local jurisdictions, and federal agencies. Several agency comments were related to the proposed monitoring of future Transportation Management Plans (TMPs). Federal agencies would like more information on what the monitoring and reporting process will entail and want to ensure the frequency and data requirements are not onerous. This information presentation will provide an overview of the proposed guidance regarding Transportation Management Program Monitoring in advance of the Commission's review of the final Transportation Element in the coming months.

The draft Transportation Element Addendum articulates NCPC's requirements for Transportation Demand Management (TDM) and TMPs. The Addendum discusses the role of TDMs in meeting transportation goals and managing the impact of federal government operations on the region's transportation system, and the purpose of TMPs and their use by the Commission in the review of master plans and projects.

Many agencies are already aware of the required completion of a TMP for all master plans and any project with transportation implications. As a reminder, TMPs should be reviewed every five years, at a minimum, to ensure they accurately reflect forecasted changes to a campus/installation. TMPs should outline a facility's long-term transportation goals, and articulate ways they intend to achieve the parking ratios in Section D of the Transportation Element of the Comprehensive Plan. TMPs and master plans should be developed and fully integrated with one another. Successful TMPs rely on supportive master plans, and master plans require integrating transportation planning for successful implementation.

TMP Monitoring and Evaluation

After the Comprehensive Plan update in 2016, the Volpe National Transportation Systems Center, in consultation with NCPC, prepared the *National Capital Region Federal Parking Study* (study) in 2017. The study found that NCPC is a national leader in parking policy: jurisdictions across the country are increasingly using approaches related to policies that NCPC first adopted almost thirty years ago. Recognizing that NCPC is in a unique position to continue to influence federal and local

mobility, efficiency, and sustainability goals, the study recommended that NCPC’s policies could become more data-driven, standardized, and performance-based.

NCPC and Volpe determined that performance-based monitoring of TMP goals and objectives would strengthen the effectiveness of federal transportation policies. The study recommended collecting data annually or biennially to assess each affected federal facility’s progress towards Comprehensive Plan parking ratio policies. More frequent follow-up and monitoring, including data collection and commuter surveys, would ensure agencies are making progress towards achieving performance targets.

Based on this recommendation, the draft Transportation Element introduced an addition to the existing “monitoring and evaluation” component of a TMP. While internal facility evaluations currently occur to assess transportation strategy performance, NCPC will now ask agencies to provide this information to staff on a biennial basis. NCPC staff will request applicant agencies complete a short series of questions, providing a status update on mode split and select transportation demand management strategies. NCPC intends this effort to be simple and not time-consuming for agencies. A copy of the proposed TMP Questionnaire is attached.

The proposed TMP monitoring will help the Commission understand larger transportation trends for the facility and determine whether TMPs are adequately helping facilities meet transportation goals. Regular reporting will also assist NCPC in the review of master plan and TMP updates, as well as in understanding requests for parking deviations at a project level, as the larger context surrounding transportation needs will be better understood.

ATTACHED:

- Draft TMP Questionnaire, to be completed biennially
- Transportation Element Update: <https://www.ncpc.gov/initiatives/transportation/>.

PROJECT TIMELINE

Previous actions	September 5, 2019 – Commission approved authorization to release the draft Transportation Element of the Comprehensive Plan for the National Capital: Federal Elements for a 60-day public comment period; and authorized the release of the draft Submission Guidelines for a 60-day public review and comment period.
Remaining actions (anticipated)	– Approval of final element and addendum (anticipated Spring 2020) – Approval of final Submission Guidelines (anticipated Spring 2020)

DRAFT

Transportation Management Program - Monitoring and Evaluation DRAFT 2/26/2020

Section to be auto-filled by NCPC

Department:

Agency:

Date of most recent TMP:

NCPC Officer on Project:

Section to be filled by Agency

1. Have you met any of your TMP milestones? Which milestones are currently in process?

2. Have any projects been implemented since master plan approval that influence parking? Please include any information from Commission on deviations or conditions.

3. Is there new infrastructure near the building/campus that influences transportation?

4. Staffing/Employment

Previous # of Employees: Current # of Employees:

Notes:

5. Parking

Total Number of Parking Spaces (include garage & surface):

Parking Ratio defined by Federal Transportation Element:

Previous Parking Ratio: Current Parking Ratio:

Notes:

6. Mode Choice

Mode Choice	Employees % (previous year of reporting)	Employees % (current year)
Drive Alone	<input type="text"/>	<input type="text"/>
Carpool	<input type="text"/>	<input type="text"/>
Shuttle	<input type="text"/>	<input type="text"/>
Public Transit	<input type="text"/>	<input type="text"/>
Walk or Jog	<input type="text"/>	<input type="text"/>
Bicycle	<input type="text"/>	<input type="text"/>
Multi-modal	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

Reviewer notes to be included post-agency reporting.