National Capital Planning Commission (NCPC)
2019 Student Volunteer Internship Opportunities



Do you want to contribute to reimagining public spaces? Solving planning challenges? Envisioning modernization plans while preserving the historic landscape of the nation's capital?

About NCPC:

Expand on your urban planning skills at NCPC! Collaborate on impactful, multifaceted issues and initiatives such as Pennsylvania Avenue, Parks & Open Space, Memorials for the Future, SW EcoDistrict, Flooding, and more, through research, analysis, urban design, project review, plan development, and/or public engagement.

As the federal planning agency for the National Capital Region, NCPC preserves and enhances the extraordinary historical, cultural, and natural resources and federal assets of the National Capital Region to support the needs of the federal government and enrich the lives of the region's visitors, workers, and residents. The *Martin Luther King Memorial*, *Eisenhower Memorial*, and *National Museum of African American History & Culture* are just some examples of the historic and groundbreaking initiatives under NCPC's review that have significantly contributed to and captured our nation's unique history and legacy.

Opportunities:

NCPC considers applications year-round from eligible students interested in a potential internship. While student internships at NCPC are unpaid, students gain unique experience in the federal planning and policymaking environment working alongside NCPC staff on multifaceted projects and issues that impact the National Capital region. In addition to working in an office environment, interns also gain field experience by conducting walk-throughs and site visits throughout the nation's capital. To be considered for this program, students must meet

certain program eligibility requirements such as U.S. Citizenship and a minimum of half-time current enrollment in an accredited institution, as well as any specific skills indicated below:

The **Physical Planning Division** is seeking interns to assist a small team of planners and designers working on the Pennsylvania *Avenue Initiative* and the *Monumental Core Streetscape Manual.* Both projects are addressing how to create more usable, sustainable, enjoyable, and memorable civic spaces to elevate the identity, improve the character, and enhance experiences for visitors, residents, and workers in the heart of the nation's capital. The intern will conduct technical research and analysis, and assist preparing graphics and reports for presentations. Rising graduates in landscape architecture, architecture, and/or urban planning with strong organizational and research skills and proficiency with CAD/GIS and Adobe Creative Suite is highly preferred.

The **Policy and Research Division** is seeking an intern to participate in several planning, research, and urban design activities that may involve the *Smart Cities Initiative*, *Comprehensive Plan* and *Commemoration*. This division researches critical issues and opportunities facing the National Capital Region. It evaluates policy options and priorities and works on the congressionally mandated Comprehensive Plan and Federal Capital Improvements Program.

The **Office of Public Engagement** is seeking an intern to assist with the planning and execution of monthly Commission meetings, special events, and public outreach, including social media, media releases, and various materials. Interns will also research and write on planning topics such as flooding, NCPC's historic role in city development, and public participation. This division coordinates outreach and participation on all aspects of NCPC's initiatives and activities with the public and media and fosters partnerships to address planning challenges in the National Capital Region.

How to Apply:

For consideration, submit your resume and cover letter in PDF format to: jobs@ncpc.gov
Your cover letter should indicate your academic course of study and your specific NCPC interests, including the division to which you seek assignment if accepted for an internship with the NCPC. Writing samples and/or portfolios showcasing your strengths are appreciated.

Questions:

If you have questions, please send your inquiries to: jobs@ncpc.gov