

**NATIONAL CAPITAL PLANNING COMMISSION**  
801 PENNSYLVANIA AVENUE, N.W., SUITE 301  
WASHINGTON, D.C. 20576

NCPC File No. 2904

**POLICIES**  
**RELATING TO THE RECOGNITION OF**  
**PRIVATE CONTRIBUTIONS TO**  
**MEMORIALS, MUSEUMS, AND OTHER CULTURAL FACILITIES**  
**ON PUBLIC LANDS IN THE NATIONAL CAPITAL\***

The National Capital Planning Commission has adopted the following policies as a guide to public agencies, memorial sponsors, special interest groups and private citizens soliciting private donations and/or contributed services for public projects in the National Capital. Although the Commission will review individual proposals for the recognition of donors and sponsors on their merits, it wants to alert these groups, prior to the solicitation of funds or contributed services, that it will not approve donor or sponsor acknowledgements which intrude on the integrity of the particular project or its environs.

Policies

1. Private donations or contributed services to memorials, museums and other cultural facilities to be located on public lands in the National Capital may be acknowledged in one or more of the following ways:
  - (a) Donor/sponsor names and/or the names of those whom donors/sponsors wish to commemorate may be inscribed on an honor roll and buried in a time capsule somewhere in or on the site.
  - (b) Donors/sponsors may be appropriately recognized at dedication ceremonies, e.g., in speeches and/or on the program.
  - (c) Responsible landholding agencies may give donors/sponsors certificates or plaques of appreciation that are suitable for display in their home or office.
2. Donor/sponsor contributions to memorials to be located on public lands in the National Capital shall not be visibly acknowledged anywhere at the memorial site, including in or on an associated memorial building.
3. Donor/sponsor contributions to non-building kinds of cultural facilities, such as gardens, to be located on public lands in the National Capital shall not be visibly acknowledged at the site itself.
4. Donor/sponsor contributions to museums and other cultural facilities that are to be located in public buildings in the National Capital shall not be visibly acknowledged on the exterior walls of the building itself or on its grounds.

---

\*Approved by the Commission at its meeting on December 1, 1988.